

H7LMECE: Leading and Managing in Early Childhood Education

Module Code:	H7LMECE
Long Title	Leading and Managing in Early Childhood Education APPROVED
Title	Leading and Managing in Early Childhood Education
Module Level:	LEVEL 7
EQF Level:	6
EHEA Level:	First Cycle
Credits:	5
Module Coordinator:	ARLENE EGAN
Module Author:	Jane Liu
Departments:	NCI Learning & Teaching
Specifications of the qualifications and experience required of staff	
Learning Outcomes	
<i>On successful completion of this module the learner will be able to:</i>	
#	Learning Outcome Description
LO1	Understand the characteristics of management in an early childhood education context.
LO2	Explain theories and models of early childhood education management and leadership
LO3	Demonstrate an awareness of the National Standards, Tusla inspection process, Siolta and Aistear in designing and maintaining a quality early childhood education setting.
LO4	Demonstrate an ability to draw up policies and procedures for running an ECE setting.
Dependencies	
Module Recommendations	
No recommendations listed	
Co-requisite Modules	
No Co-requisite modules listed	
Entry requirements	

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Module Content & Assessment			
Indicative Content			
The Context of Management in Early Childhood Education Exploring the defining characteristics of managing within an educational context.			
Models of Educational Leadership Examination of differing theoretical models of leadership in education, such as: Instructional leadership; Managerial leadership; Transactional leadership; Transformational leadership; Participative leadership.			
Organisational Structures and Roles Bureaucracy; Collegiality; Distributed leadership; Micropolitics; Leadership and Management roles; role conflict and ambiguity.			
Managing People Recruitment and Selection; Induction and retention; Managing Performance; Diversity.			
Complying with Early Childhood Regulations and Quality Controls Writing policies and procedures; auditing a setting; Complying with Preschool Regulations 2006 – personnel and children's records; Quality control – Siolta.			
Assessment Breakdown			%
Coursework			70.00%
End of Module Assessment			30.00%
Assessments			
Full Time			
Coursework			
Assessment Type:	Portfolio	% of total:	70
Assessment Date:	n/a	Outcome addressed:	3,4
Non-Marked:	No		
Assessment Description: Portfolio-Write up ten policies and procedures to comply with Childcare (Pre-School) Regulations (No2) 2006 with regards to: Personnel (2), Child Health and Welfare (2), Communication (2) Health and Safety (2) and Child Protection (2). Each Procedure or policy should be approximately 400 words.			
End of Module Assessment			
Assessment Type:	Terminal Exam	% of total:	30
Assessment Date:	End-of-Semester	Outcome addressed:	1,2,3
Non-Marked:	No		
Assessment Description: n/a			
No Workplace Assessment			
Reassessment Requirement			
Repeat failed items <i>The student must repeat any item failed</i>			

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Module Workload				
Module Target Workload Hours 0 Hours				
Workload: Part Time				
Workload Type	Workload Description	Hours	Frequency	Average Weekly Learner Workload
Lecture	per week	2	Once per semester	0.17
Independent Learning	No Description	8.5	Once per semester	0.71
Total Weekly Contact Hours				0.17

Module Resources

Recommended Book Resources

Professor Tina Bruce (Editor). Early Childhood, Sage Publications Ltd, p.440, [ISBN: 9781848602243].

Bush, T. and Bell, L.. (2010), The Principles of Educational Leadership & Management, 2nd Edition. Sage, London.

Bush,T. and Middlewood, D.. (2013), Leading and Managing in Education, 3rd Edition. Sage, London.

Centre for Early Childhood Development and Education. (2006), Siolta: The National Quality Framework for Early Childhood Education, CECDE, Dublin.

Department of Health & Children. (2011), Children First: National Guidelines for the Protection and Welfare of Children DoHC (Revised), Dublin.

Department of Health & Children. (2006), Child Care (Pre-School Services) (No. 2) Regulations 2006 and Explanatory Guide to Requirements and Procedures for Notification and Inspection, Stationary Office, Dublin.

Department of Health & Children. (2010), National Standards for Pre-School Services, DoHC (Revised),, Dublin.

Hayes. N,. (2013), Early Years Practice- Getting It Right from the Start, Gill & Macmillan, Dublin, [ISBN: 9780717157204].

National Council for Curriculum & Assessment. (2009), Aistear Toolkit, NCCA, Dublin Available at: http://www.ncca.ie/en/Curriculum_and_Assessment/Early_Childhood_and_Primary_Education/Early_Childhood_Education/Aistear_Toolkit/.

National Council for Curriculum & Assessment. (2015), Aistear Siolta Practice Guide, NCCA, Dublin Available at: <http://www.ncca.ie/en/Practice-Guide>.

Maire Mhic Mhathuna (Editor), Mark Taylor (Editor). Early Childhood Education & Care, Gill & Macmillan Ltd, p.384, [ISBN: 9780717153244].

This module does not have any article/paper resources

Other Resources

[Website], Children's Database,
<http://www.childrensdatabase.ie>

[Journal], An Leanabh Og: The OMEP Ireland Journal of Early Childhood Studies.

[Journal], Children's Research Digest.

Discussion Note: